Houma Restoration District

Board Meeting

Tuesday, October 4, 2022

Commissioners Present:

Noah Lirette Nick Hebert Jason Underwood

Bryan Bunn Kevin Faulk Kevin Champagne

Tom Hassell Daniel Babin Sondra Corbitt

Others Present:

Darrin Guidry Jason Benoit Taylor Gravois

Matthew Martinez Shantelle Abshire Chris Pulaski

Anne Picou Mart Black Michelle Neil

Michael Sobert

1. Meeting call to order: N. Lirette called the meeting to order at 11:13 a.m.
2. Invocation and Pledge of Allegiance: T. Hassell led the board in the invocation. N. Lirette led the board in the Pledge of Allegiance.
3. Roll Call: Quorum was present.
4. Public to be heard: no one was present.
5. Approval of Minutes: K. Champagne moved to approve September’s minutes. Seconded by: B. Bunn. Motion passed.
6. CSRS presentation: M. Martinec conducted a presentation regarding the Houma Main Street Plan which consists of similar cities comparison, plan progression, opportunities, challenges, keys to success, and next steps. Discussion followed on: forging partnerships, capital funding, improving quality of life, short-term and low-cost projects, CARBO’s landscaping, traffic diversion, state highway takeover, public space designs, GPS rerouting efforts, blighted properties and regulations, overhead utility power lines, concrete pavers, underground piping issues, community involvement, and setting up visitation/meetings with other Main Street Directors.
7. Secretary Nomination: B. Bunn moved to nominate S.Corbitt as the Secretary. Seconded by: D. Babin. Motion passed.
8. Officers Reports:

*Chairman:* N. Lirette provided his monthly report: Ethics/Sexual training reminder, Attorney search: received one bid from Billy Bordelon, ethics ruling regarding utilizing an attorney from the downtown area, utilizing an attorney on an as-needed basis, and Michelle Neil will submit a proposal.

*Vice Chair:* B. Bunn provided his monthly report: CPA search – bid received from Martin and Pellegrin, contacted LaPointe-no response. Need to obtain another bid for comparison.

*Treasurer:* N. Hebert provided his monthly report and provided three banking proposals – B1Bank, Synergy Bank, and South Louisiana Bank. Voting will take place next month. Discussion: CEA agreement with the parish, board funding, and budget setup. Voting on the bank account will take place next month.

*Secretary:* S. Corbitt provided her monthly report: post office box fees, publication of minutes/agenda, board packet timeframe, and required training certificates.

1. Board Checklist: N. Lirette reviewed and assigned duties as listed on the provided checklist.
2. Bylaws: Discussion followed: M. Neil provided an overview of items that need attention and reviewed by an attorney. Board will forge a committee to meet with Michelle to address the bylaw needs. Committee members will consist of K. Champagne and N. Lirette.

B. Bunn moved to approve the committee members to work with Michelle Neil relative to bylaws work at the rate of $ 250.00 per hour. Seconded by: K. Faulk. Motion passed.

1. N. Hebert moved to appoint S. Corbitt as the custodian of the public records for the board. Seconded by: T. Hassell. Motion passed.
2. Other discussions: public meeting space, meeting date list, treasurer’s purchasing duties, D & O Insurance, email communications, agenda documentation, open meeting laws, and records retention.
3. Next meeting is scheduled for November 1st @ 11:00 a.m.
4. T. Hassel moved to adjourn the meeting. Seconded by K. Faulk. Motion passed; meeting ended at 12:56 a.m.